

***Mater Academy Columbus***  
***Meeting Minutes***

May 11, 2023

12:00 PM

Mater Academy Columbus  
5085 Reed Rd.  
Columbus, Ohio 43220

**I. Call to Order**

The meeting was called to order at 12:00 PM

**II. Roll Call**

**Board Members Present:**

Andy Farber, Board President  
Stephanie Davis-Wallace, Board Secretary  
Nhan Trinh, Board Treasurer  
Carrie Montano, Board Vice President  
Victoria Larrauri, *pending Director*

**Board Member(s) Absent:**

Travis Mizer, Director

**Other Attendees:**

Idin Pirasteh, *Academica*  
Ryan Reeves, *Academica*  
Ana Martinez, *Academica*  
Erica Walters, *Principal*  
Amy Goodson, Esq., *Amy Goodson Co., LLC, Board Legal Counsel*  
Victor Barroso, *Academica*  
Adriana Lima, *Academica*  
Paul Ballou, *Academica*  
David Cohen, *Attorney for Landlord*  
Joe Raia, *Attorney for Mater Academy, Inc.*  
Scott McClain, *OCCS*  
Darrin Beconer, *OCCS*  
Joe Crawfis, *Fiscal*  
Cory Boruvka, *Fiscal*

**III. Review of Agenda**

**IV. Public Comment**

**V. Action and Discussion Items**

**A. Approval of Board Member**

The Board discussed the appointment of an additional board member.

**23-22 RESOLVED**, that the Board of Directors approves the following as a member of the Board of Directors for staggered term as indicated or until the appointment of their respective successor/s.

<b>Name</b>	<b>Year</b>
Victoria Larrauri	2025

Moved and seconded  
Ayes: 4 Opposed: 0

**B. Approval of Prior Meeting Minutes**

**23-23 RESOLVED**, that the Board of Directors approves the minutes of the meeting of April 21, 2023, as presented.

Moved and seconded  
Ayes: 4 Opposed: 0

**C. Financial Report/Five-Year Forecast**

The Fiscal officer representatives discussed the five-year forecast as included in the materials.

**23-24 RESOLVED**, that the Board of Directors approves the financial report and five-year forecast as presented.

Moved and seconded  
Ayes: 4 Opposed: 0

**D. Internal Financial Controls**

The Board reviewed the accounting policies and procedures from Charter Treasurer.

**23-25 WHEREAS**, the Board of Directors has designated Charter Treasurer LLC as fiscal officer to provide treasury services to the School;

**WHEREAS**, Charter Treasurer LLC has established internal control procedures;

**THEREFORE, BE IT RESOLVED**, that the Board of Directors adopts the Charter Treasurer LLC Accounting Policies and Procedures as presented and as may be modified by Charter Treasurer

Moved and seconded  
Ayes: 4 Opposed: 0

## **E. State of the School Report**

Ms. Walters provided an update on the school and discussed the current applications for enrollment.

**23-26 RESOLVED**, that the Board of Directors hereby approves the State of the School Report as presented.

Moved and seconded  
Ayes: 4 Opposed: 0

## **F. Sponsor Contract Attachments update**

The Board discussed each of the below items. The lease and operator agreement must be completed today in order to be submitted to the State by the statutory deadline or the school will not be able to open. Counsel for management and the landlord will reach out to board legal counsel.

- *Board member documentation still needed*
  - *Larrauri: Background check completed today, awaiting results*
- *Lease*
- *Operator Agreement*

## **G. Next Steps/Timeline**

The Board Policy Manual will be presented at the next Board meeting.

## **V. Informational Reports**

### **A. Academica Update**

Mr. Pirasteh presented the Academica update. There are currently 150 interest applications.

### **B. Sponsor Update**

Mr. Beconder provided the sponsor update and addressed the timeline for the management agreement and lease. Mr. Beconder discussed opening assurance requirements. Future agendas must include a construction update

### **C. Legal Update**

Ms. Goodson presented the legal update.

**VI. Confirmation of Next Meeting:**      Date: June 8, 2023  
Time: 12:00 PM  
Location: Columbus, Ohio

**VII. Adjournment: 12:31 PM**

Moved and seconded

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Approved by the Board of Directors of Mater Academy Columbus on June 8, 2023 .

DocuSigned by:



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Board President/Secretary